



TENNIS ANNUAL RENEWAL INFORMATION 2022/2023 Membership Year

How and when to make your payment

In order for members to complete the renewal process, they will need to be registered on the LTA Clubspark system. Many of our members are already (as this is used for court bookings) but for those that are not, registration will need to happen before membership can be renewed.

We will be sending out a document showing all how to register with Clubspark in the next week, and we will also be running some drop-in clinics at the club for those that wish to be taken through the process and we will register individuals at these. These will be held on the following dates and times:

Saturday 26th February at 2pm

Monday 28th February at 11am

Thursday 3rd March at 2pm

Saturday 12th March at 10am

Invitations to renew/request for payment will be sent by email to all members during the final week of February and there will be a link on which to click that will take you through the membership renewal process. The payment method will be through "GoCardless" and members will be asked to set up an annual direct debit for their subscriptions, using this within Clubspark. This is a bona fide, secure system and members should not be concerned over using. Due to the way the software is configured by Clubspark, a separate direct debit will need to be set up for each person in your household that are members.

To take advantage of the renewal price, all renewal subscriptions must be received by 31st March; any members whose payment arrives from 1st April will need to pay the full subscription.

After you pay

Receipt of your payment and renewal of your membership will be confirmed to you, in due course, by email.

Identification

We hold a securely stored list of current ELTC members within the clubhouse. Please don't hesitate to speak to a committee member if you think there could be someone using the club who you suspect may not be a member, or guest.

ELTC Merchandise

We use Stitch-a-Logo to supply quality branded kit items. For the latest brochure of Epsom LTC and PadELTC branded kit please go to: <http://www.epsomtennisclub.co.uk/merchandise/> or you may visit the Stitch-a-Logo website <https://www.stitch-a-logo.co.uk/>

Tennis Charter

If your renewal relates to any junior/racqueteer members of the club, the 2022 junior charter which outlines the responsibilities of junior members, parents and coaches may be read here, <http://www.epsomttennisclub.co.uk/safeguarding/>. Please read this with your children. Upon payment of your annual subscriptions, compliance with this Charter is assumed.

Medical Conditions

Note that details of any medical conditions of which the club should be aware must be provided by parents/guardians of junior members who are under 16 on 1st April 2022. Should your child have a medical condition we may not be aware of please advise the Membership Secretary by email to epsommembers@gmail.com. Senior members are invited to give this information voluntarily as it may prove beneficial to them.

Visitors

Both tennis and padel (senior and junior) members may invite a guest to play, for a visitor fee of £5.00 per adult visit (£2.50 per junior visit). If you are inviting a guest, please inform the Membership Secretary by email to epsommembers@gmail.com in advance, quoting guest name and date and time of playing and pay the fee by electronic transfer into the club bank account. Payment should be made using the same reference as used to pay your subs.

During peak times (weekdays from 6pm to 10pm and all day on Saturday and Sunday) members may only invite one guest to play. No same guest may visit more than three times in any membership year (1st April to 31st March).

Volunteers

Ours is a members' club that is run by members for members. We rely upon our members to help keep the Club vibrant and to help out in different ways. If you feel that you can help us, in any way, the Committee would love to hear from you. Please also look out for emails asking for specific help, e.g. "Help Out Days" and forthcoming events as we do rely upon our volunteers to make them happen.

Social Calendar

Our social calendars, for both padel and tennis members, may be found posted in the Clubhouse or on our website, <http://www.epsomttennisclub.co.uk/social-events/>

Safeguarding

At ELTC we take safeguarding seriously and have adopted a safeguarding policy which may be read here, <http://www.epsomttennisclub.co.uk/safeguarding/>. Please read this document, together with your children, if they are also members of the club. Upon payment of your annual subscriptions, compliance with this policy is assumed.

Data Protection

You should be aware that the Club holds certain data relating to each member. This information includes the member's name, address, telephone number, e-mail address and other details of a purely administrative nature. The data is used solely for the purpose of organising tennis section activities and contacting members regarding Epsom Sports Club membership. If at any time you have any questions please advise the Chairman and the Membership Secretary in writing.