



TENNIS ANNUAL RENEWAL INFORMATION

How and when to make your payment

You may pay either:

(a) by bank transfer to the account of **Epsom Sports Club, A/C No. 23187248 at Metro Bank Epsom; Sort Code 23-05-80**. If you pay by bank transfer, do remember to include your **name, initial and the code "TEN"** as a reference. If you forget to use the code you may find you have joined the hockey or croquet section by mistake! **Please note that this is our preferred method of payment as it reduces our bank charges.**

Or

(b) by sending a cheque (payable to **Epsom Sports Club**) with the members' names written on the back, to the Membership Secretary, 33 Ottways Lane, Ashted, Surrey KT21 2PL

To take advantage of the early bird discount, all renewal subscriptions must be received by 31st March; any members whose payment arrives from 1st April will need to pay the higher amount.

After you pay

When the Club Treasurer has confirmed your bank transfer, or your cheque has been received, the Membership Secretary will email confirmation of its receipt to you.

Identification

We hold a securely stored list of current ELTC members within the clubhouse. Please don't hesitate to speak to a committee member if you think there could be someone using the club who you suspect may not be a member, or guest.

ELTC Merchandise

We use Stitch-a-Logo to supply quality branded kit items. For the latest brochure of Epsom LTC and PadELTC branded kit please go to: <http://www.epsomttennisclub.co.uk/merchandise/> or you may visit the Stitch-a-Logo website <https://www.stitch-a-Logo.co.uk/>

Tennis Charter

If your renewal relates to any junior/racqueteer members of the club, the 2021 junior charter which outlines the responsibilities of junior members, parents and coaches may be read here, <http://www.epsomttennisclub.co.uk/safeguarding/>. Please read this with your children. Upon payment of your annual subscriptions, compliance with this Charter is assumed.

Medical Conditions

Note that details of any medical conditions of which the club should be aware must be provided by parents/guardians of junior members who are under 16 on 1st April 2021. Should your child have a medical condition we may not be aware of please advise the Membership Secretary by email to epsommembers@gmail.com. Senior members are invited to give this information voluntarily as it may prove beneficial to them.

Visitors

Both tennis and padel (senior and junior) members may invite a guest to play, for a visitor fee of £5.00 per adult visit (£2.50 per junior visit). If you are inviting a guest, please inform the Membership Secretary by email to epsommembers@gmail.com in advance, quoting guest name and date and time of playing and pay the fee by electronic transfer into the club bank account. Payment should be made using the same reference as used to pay your subs.

During peak times (weekdays from 6pm to 10pm and all day on Saturday and Sunday) members may only invite one guest to play. No same guest may visit more than three times in any membership year (1st April to 31st March).

Volunteers

Ours is a members' club that is run by members for members. We rely upon our members to help keep the Club vibrant and to help out in different ways. If you feel that you can help us, in any way, the Committee would love to hear from you. Please also look out for emails asking for specific help, e.g. "Help Out Days" and forthcoming events as we do rely upon our volunteers to make them happen. At the time of writing we do not know when our first Help Out day will be this year but when it is known and consequently advised to the membership, any time you can spare that morning will be gratefully received. There will be a sign up list on the noticeboard in the Clubhouse which also indicates the type of tasks that need to be undertaken.

Social Calendar

We would normally include our social calendar for the forthcoming membership year with our renewal information but, as I am sure you will understand, it is not possible for us to do this at the current time. Please be assured that as soon as we are able to host social events again our members will be the first to know what and when we are planning for this year.

Safeguarding

At ELTC we take safeguarding seriously and have adopted a safeguarding policy which may be read here, <http://www.epsomtennisclub.co.uk/safeguarding/>. Please read this document, together with your children, if they are also members of the club. Upon payment of your annual subscriptions, compliance with this policy is assumed.

Data Protection

You should be aware that the Club holds certain data relating to each member. This information includes the member's name, address, telephone number, e-mail address and other details of a purely administrative nature. The data is used solely for the purpose of organising tennis section activities and contacting members regarding Epsom Sports Club membership. If at any time you have any questions please advise the Chairman and the Membership Secretary in writing.

16 February 2021